



Constitution

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By-Laws



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ARTICLE 1 NAME

The name of the organization shall be the EASTERN ONTARIO DISTRICT SOCCER ASSOCIATION (EODSA) hereafter referred to as the Association.

ARTICLE 2 HEAD OFFICE

The Head Office of the Association shall be located within the boundaries of the District.

ARTICLE 3 OBJECTIVE

The object of the Association shall be to promote, develop, govern, support and maintain the game of soccer, both Indoor and Outdoor, within the geographic boundaries stipulated by the Ontario Soccer Association (OSA).

ARTICLE 4 AFFILIATION

The Association shall be a Member of and shall follow the Published Rules of the OSA unless a Request to Deviate has been submitted and approved by the OSA. The Association is subject to the Published Rules in declining order of authority of the following bodies:

- a) The Canadian Soccer Association (CSA);
- b) The OSA; and the
- c) EODSA

ARTICLE 5 ORGANIZATION

The Association shall be composed of Members and shall be managed by the Board of Directors as constituted in these By-Laws. The Board of Directors and the Members of the Association agree that the operation of the Association shall be in accordance with the current Rules and Regulations of the Association.

ARTICLE 6 MEMBERSHIP

1 Types of Membership

The Association shall be composed of the following categories of Members, subject to the approval of the Board of Directors.

a) Active Membership

Active Membership shall be open to all Clubs that meet the following criteria:

- Are properly constituted Clubs;
- Have their headquarters in the District;
- Operate within the defined boundaries as set out in Rules and Regulations; and
- Any other membership criteria approved by the membership of The Association.

All Clubs shall have a Constitution that meets the minimum requirements for a Club Constitution in accordance with the OSA's Published Rules. Clubs which may apply, in writing, for an exemption from any minimum requirement for a Club Constitution, subject to the approval of the Board of Directors of both The Association and the OSA are:

- A Professional Club that operates Professional Team(s) only;



- A Club that operates both Professional and Amateur Teams;
- A Social Club;
- A Service Club;
- A Club operated by a municipality;
- A Club operated by a facility;
- A Club running a Senior Recreational League; or
- A For-profit Club

b) Associate Membership

- i. Associate Membership shall be open to organizations operating within the boundaries of the Association including but not limited to affiliated Leagues (Indoor and Outdoor), schools, colleges and university Leagues, Referees', Trainers' and Coaches' associations, which support the objectives of the Association.
- ii. Associate Members shall be admitted from time-to-time at the discretion of the Board of Directors.
- iii. Associate Members are not entitled to the services of the Association except at the discretion of the Board of Directors.

c) Life Membership

- i. Life Membership, which shall be open to persons who have rendered valuable service to the Association.
- ii. Life Members shall be admitted from time-to-time at the discretion of the Association.
- iii. The admission of a Life Member shall require the affirmation of at least two-thirds (2/3) of the voting delegates present at a General Meeting of the Association.
- iv. All Life Membership nominations shall be submitted in writing thirty (30) days prior to an Annual General Meeting of the Association.
- v. No incumbent Officer of the Association shall be eligible for nomination to Life Membership.

d) Elected Membership

Those persons who are elected or appointed as the current Directors of the Association.

2 Membership Fees

Annual Membership Fees for Active and Associate Members shall be as established by a majority of delegates present and entitled to vote at a General meeting of the Association. Membership fees shall be due and payable at the time of application for Membership. Fees shall be based on the following criteria:

- a) Active Membership - A flat fee.
- b) Associate Membership - A flat fee.

3 Player Registration Fees

Player Registration Fees for Members shall be as established by the Board of Directors and ratified by a majority of delegates present and entitled to vote at a General Meeting of the Association.

4 Approval of Membership

1 Approval of New Members

A Club or an organization shall be accepted into Membership upon:

- a) The submission of the application form along with the other required documents and Membership fee;
- b) The approval of the Association Board of Directors;
- c) The acceptance of new Clubs or organizations is subject to the conditions of Membership as outlined in Rule I: Membership: 1 General; and
- d) New clubs must also comply with the criteria for active members set out earlier.

2 Membership Renewal

A Club or an organization shall be accepted into Membership upon:

- e) The submission of the application form along with the other required documents and Membership fee;
- f) The renewing of Active and Associate Members is subject to the conditions of Membership as outlined in Rule I: Membership: 1 General;
- g) Renewing Clubs must also comply with the criteria for active membership as set out earlier; and
- h) Subject to compliance with the conditions for renewing members, the renewal of Active and Associate Membership shall be automatic and shall not require the approval of the Association Board of Directors.

5 Rights of Members

Active Members shall be accorded the following rights:

- To be governed in accordance with the OSA and the Association's Published Rules;
- To register Players, Administrators, Team Officials and Referees with the OSA and the Association;
- To be a Member of, and register their Teams with, OSA sanctioned Leagues;
- To enter Teams in OSA sanctioned competitions;
- To participate in OSA sanctioned programs such as Player, Coach and Referee Development;
- To participate in Association sanctioned programs;
- To attend and vote at all general meetings called by the Association;
- To operate Club Leagues in accordance with the OSA Published Rules; and
- To operate Player, Coach and Referee Development Programs.
- To participate in the OSA insurance plan.

Associate Members shall be accorded the following rights:

- To be governed, where applicable, in accordance with the OSA and the Association's Published Rules;
- To register, where applicable, Administrators and Teams with the OSA and the Association;
- To enter Teams, where applicable, in OSA sanctioned competitions;
- To participate in OSA and Association sanctioned programs; and
- To attend and vote at all general meetings called by the Association.



6 Discipline of a Member

A Member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the Association's Published Rules and a hearing held in accordance with the Association's and OSA's Published Rules. A Member whose Membership has been suspended loses all rights of Membership until the suspension has been completed.

7 Termination Of Membership

Membership in the Association shall be deemed to have been terminated if the Member:

- a) Submits a signed letter of withdrawal to the Association;
- b) Is expelled by the Association; or
- c) Fails to renew Membership in accordance with the By-Law.

ARTICLE 7

BOARD OF DIRECTORS

1 The Board

The business of the Association shall be conducted by a Board of Directors, comprised of Officers, and eight (8) Directors each of whom shall be at least eighteen (18) years of age. No un-discharged bankrupt shall become or remain a Director.

a) The Officers

The Officers of the Association shall be the President, First Vice President, Second Vice President, Secretary and Treasurer.

b) The Directors

The Directors shall be subject to the Conflict of Interest Policy in the OSA's Published Rules.

c) Remuneration

The Directors shall not receive any remuneration for acting as such. The Directors shall be entitled to receive compensation for any expenses incurred by them upon proof of such expenses.

d) Restrictions

No President of an Active or Associate Member or paid Employee of the Association shall be a Member of the Board of Directors.

2 Powers Of The Board Of Directors

- a) The Board of Directors shall be vested with the authority to manage the affairs of the Association.
- b) Vacancy:
 - i. If the office of the President becomes vacant for any reason during his/her term of office, the First Vice President shall succeed him/her as President and the Board of Directors shall appoint a new First Vice-President.
 - ii. If the office of any Member of the Board becomes vacant during his/her term of office, the remaining Board of Directors provided they constitute a quorum may appoint a new Member to fill the vacancy until the next Annual General Meeting.



- iii. If any position(s) of the Board of Directors becomes vacant during their term of office and the remaining Board of Directors do not constitute a quorum, the remaining Directors shall forthwith call a meeting of the Members to fill the vacancies.
- c) The Board of Directors may suspend or fine any Member for just cause, including late payment of monies due the Association.
- d) Contracts, documents or any instruments in writing requiring the signature of the Association shall be signed by any two Officers of the Association. All contracts, documents and instruments in writing so signed shall be binding upon the Association without any further authorization or formality.
- e) The Board of Directors shall cause true accounts to be kept of all the receipts, credits, payments, assets and liabilities of the Association, and of all other matters necessary for showing the true state and condition of the Association. The accounts shall be kept in such books and in such manner as the Board of Directors shall think fit and to the satisfaction of the auditors.

3 Terms Of Office

- a) The President, Second Vice-President, Treasurer and four (4) Directors will be elected at the Annual General Meeting held in odd numbered fiscal years.
- b) The First Vice-President, Secretary and four (4) Directors will be elected at the Annual General Meeting held in even numbered fiscal years.
- c) In default of election, the then incumbents (being Members of the Board of Directors) shall hold office until their successors are elected.

4 Duties Of The Board Of Directors

a) President

The President shall be the Chief Executive Officer of the Association. He/she shall preside at all meetings of the Association and of the Board of Directors. He/she shall have a vote, but not a casting vote, at all meetings of the Board of Directors. He/she may appoint Chairpersons of Committees, where necessary, and is an ex-officio Member of all Committees.

The President of the Association shall represent the District as District Representative to the Ontario Soccer Association. Should the President be unable to act in this capacity the First Vice-President will act as his/her replacement.

b) First Vice-President

The First Vice-President shall act in the absence of the President.

c) Second Vice-President and Directors

The Second Vice-President and Directors shall have such duties as prescribed.

d) Secretary

The Secretary, or his/her designate, shall:

- i. Give notice of all meetings.
- ii. Attend all meetings of the Board and all General and Special Meetings of the Association, and shall keep minutes of all such meetings.
- iii. Shall have custody of the corporate seal of the Association.
- iv. Be custodian of the minute books, correspondence files and other records required to prepare an annual report, which shall be presented to the Membership at the Annual General Meeting.



- v. Be responsible for preparing, and circulating, all correspondence relating to Board business including decisions taken at Board meetings.
- vi. Have such other duties as prescribed by the Board.

e) Treasurer

The Treasurer shall be responsible for the fiscal affairs of the Association and shall have such other duties as prescribed by the Board.

f) Delegation of Duties

In the case of the absence or inability of any Officer or Official, or for any other reason that the Board may deem sufficient the Board may, subject to subsections (a) and (b) above, delegate all or any of the powers of such Officer or Official to any other Officer, Official or Director.

5 Removal

The office of a Member of the Board of Directors shall be vacated:

- a) Upon resignation in writing effective on the later of the date of the resignation or the date of receipt by the Secretary of the Board of Directors;
- b) If the incumbent becomes bankrupt or suspends payment of debts generally or compounds with creditors, or makes an authorized assignment or is declared insolvent;
- c) If the incumbent becomes of unsound mind or otherwise incapable of performing the duties of his/her position;
- d) If the incumbent is absent from two consecutive (2) meetings of the Board without reasons satisfactory to the Board;
- e) If the incumbent is removed by resolution of the Members of the Association for just cause; or
- f) If the incumbent becomes President of an Active or Associate Member or a paid member of the Association.
- g) If the incumbent is absent from eight (8) or more meetings of the Board during a twenty-four (24) month period.

ARTICLE 8

COMMITTEES

1 Standing Committees

There shall be established the following standing Committees that will be appointed by the Board to hold office at the pleasure of the Board. They shall have such duties and responsibilities as the Board may determine.

- Communications
- Development
- Executive
- Facilities and Infrastructure
- Membership and Registration
- Operations



2 Additional Committees

The Board may establish such additional Committees, as it, from time-to-time, considers advisable. The Members of such Committees shall be appointed by and hold office at the pleasure of the Board.

3 Power of Committees

No Committee shall have the power to act or otherwise commit or bind the Association to any course of action. Committees shall only have power to make recommendations to the Board or to the Members as the Board, from time-to-time may direct.

4 Reports of Committees

The Chair of each Committee shall submit to the Board such reports as the Board may, from time-to-time, request, but, in any event, each Chair shall submit an annual report to the Membership at the AGM.

ARTICLE 9

ASSOCIATION STAFF

- a) The Board of Directors shall appoint a District Administrator and Registrar (DAR) and may appoint such other Staff Members as they determine appropriate for the efficient administration of the Association's business affairs.
- b) The District Administrator and Registrar (DAR) and Staff Members shall be paid such remuneration as determined by the Board of Directors, and shall have such duties as prescribed by the Board.

ARTICLE 10

PROTECTION OF DIRECTORS AND OFFICERS

1 Protection of Directors

Except as otherwise provided in the Act no Director or Officer for the time being of The Association shall be liable for the acts, receipts, neglects or defaults of any other Director or Officer or employee or for any loss, damage or expense happening to The Association through the insufficiency or deficiency of title to any property acquired by The Association or for or on behalf of The Association or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to The Association shall be placed out or invested or for any loss or damage arising from the bankruptcy, insolvency or tortuous act of any person including any person with whom any moneys, securities or effects shall be lodged or deposited or for any loss, conversion, misapplication or misappropriation of or any damage resulting from any dealings with any moneys, securities or assets belonging to The Association or for any other loss, damage or misfortune whatever which may happen in the execution of the duties of the Director's or Officer's respective office or trust or in relation thereto unless the same shall happen by or through the Director's or Officer's own willful neglect or default.

2 Indemnity

Members of the Board of Directors or other Staff of the District Association, their heirs, executors, administrators and estate and effects respectively shall be indemnified and saved harmless at all times by the District Association against all costs, losses and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective willful neglect or default..



ARTICLE 11

MEETINGS

1 General

- a) All meetings of the Association shall be conducted in accordance with Robert's Rules of Order insofar as they may apply.
- b) The only persons entitled to be present at a meeting of Members or of the Board shall be those entitled to vote thereat, the auditors of the Association (at meetings of Members only), and others who, although not entitled to vote are entitled or required under any provision of applicable legislation or the By-Laws of the Association to be present. Any other person may be admitted on the invitation of the Chair of the meeting and with the consent of the meeting.
- c) Member in good standing: Any Member who has met all financial commitments to the OSA, EODSA, and any subordinate organization for the present and preceding years and is not under suspension for any reason.
- d) All active Members shall be required to be represented by an official spokesperson. Any active Club having been duly notified of the date and place that fails to attend a General meeting shall be subject to a fine of \$100.
- e) Any meetings of the Members or of the Board may be adjourned any time and from time-to-time and such business may be transacted at the adjourned meeting as might have been transacted at the original meeting from which adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

2 Minutes

- a) Minutes shall be kept of all meetings of the Association's Board of Directors and they shall be submitted for ratification at the next relevant meeting.
- b) Copies of minutes of each Board meeting shall be submitted promptly to Board Members.
- c) Copies of minutes of Board meetings shall be furnished to any Members upon written request.
- d) The draft Minutes of a General meeting shall be distributed within twenty-one (21) calendar days after the said General Meeting.

3 Voting

- a) Members of the Board of Directors shall have a voice but no vote at all General Meetings of the Association.
- b) Active and Associate Members in good standing (refer to Article 11:1 General: c) shall be entitled to vote at all General Meetings of the Association.
- c) Each voting Member shall be entitled to have all its votes cast whether it be represented by one or all its delegates but not by any other Member.
- d) The appropriate Member must name all delegates.
- e) At all meetings of the Association voting shall be by a show of hands, except in the case of the election of Officers, which shall be by secret ballot. Decisions shall be reached by the recording of a simple majority, unless otherwise required by the By-Laws.
- f) In the case of the election of Officers, if no person receives a majority of votes cast the person with the least number of votes is removed from a second ballot.
- g) Officers and Directors may not sit as voting delegates at a General Meeting.

- h) Notwithstanding subsection g above, Officers and Directors may represent a Member to which they belong and may be counted solely for the purpose of declaring a quorum.
- i) At General Meetings of the Association 25% of the Active and/or Associate Members plus one (1) Active Member having 50% of the total votes plus one (1) vote must be present to constitute a quorum. It is understood and agreed that in making the above calculations only Active and Associate Members in good standing, as of the date of the meeting, shall be counted.
- j) Active Members of the Association in good standing shall be entitled to exercise one (1) vote by virtue of its Membership in the Association plus an additional single (1) vote per \$100, or part thereof, of the Player Registration Fees of the Member retained by the Association in the Association's prior fiscal year.
- k) Associate Members in good standing shall be entitled to one (1) vote.
- l) Life Members shall be entitled to a voice but no vote at all meetings of the Association.

4 Board Meeting

a) Quorum and Meetings

A majority of the Directors shall form a quorum for the transaction of business. Except as otherwise required by law, the Board may hold its meetings at the Head Office of the Association or at any such place or places as it may from time to time determine. No formal notice of any such meeting shall be required if all of the Directors are present or if those absent have signified their consent to the meeting being held in their absence and any action taken at such meeting shall be valid and effectual as if it had been taken at a meeting duly called and constituted. Meetings of the Board of Directors may be formally called by the President, Vice-President or by any two Directors or by the Secretary on the direction of any of the foregoing. Notice of such meetings shall be sent by personal delivery, electronic means, prepaid mail or given by telephone to each Director not less than forty-eight (48) hours before the meeting is to take place. The Board may appoint a day or days in any month or months for regular meetings, at an hour to be named, and of such regular meeting no notice need be sent. A meeting of the First Board may also be held, without notice, immediately following the Annual General Meeting of the Association. The Board may consider or transact any business, either Special or General, at any meeting of the Board.

b) Errors in Notice Waiver

No error or omission in giving notice of a meeting of the Board shall invalidate such a meeting or make void any proceedings taken or had at such a meeting. Any Director may, at any time, waive notice of such a meeting and may ratify and approve of any or all proceedings taken or had thereat.

c) Voting

Questions arising at any meeting of the Board shall be decided by a majority of votes of those present and voting. The Chair of the meeting will have a vote, but in the case of equality of votes the Chair will not have a second or casting vote. All votes at any such meeting shall be taken by ballot if so demanded by any Director present, but if no demand be made, the vote shall be taken by a show of hands for and against. A declaration by the Chair of the meeting that a resolution has carried and an entry to that effect in the minutes shall be admissible in evidence as prima facie proof of the fact, without proof of the number or proportion of votes recorded in favour or against such resolution.



5 Annual General Meeting

- a) The Annual General Meeting of the Association shall be held no later than January 31st of the following year at a time and place to be determined by the Board of Directors.
- b) All Members shall receive thirty (30) days written notice by personal delivery, prepaid mail or fax of the date and location of the Annual General Meeting (AGM). All remaining documentation will be posted on the EODSA website and sent to the Members contact via mail.
- c) The order of business at the Annual General Meeting shall be:
 - 1) Presentation of Credentials
 - 2) Roll call
 - 3) Introduction of Guests
 - 4) Minutes of Previous Year's AGM
 - 5) Minutes of Any General Meeting in Previous Year
 - 6) President's Report
 - 7) Officers' Reports
 - 8) Auditor's Report
 - 9) Strategic Initiative Plan
 - 10) Committee Reports
 - 11) Appointment of Auditors
 - 12) Amendments to the Constitution
 - 13) Nomination and Election of Life Members (if any)
 - 14) Unfinished Business
 - 15) Ratification of Membership Fees
 - 16) Roll Call
 - 17) Proposed Strategic Initiative Plan
 - 18) Election of Officers
 - 19) Proposed Budget
 - 20) New Business
 - 21) Adjournment
- d) Errors in Notice, Waiver - No error or omission in giving such notice of a meeting of any Annual or Special meeting of the Members shall invalidate such a meeting or make void any proceedings taken or had at such a meeting. Any Member may, at any time, waive notice of such a meeting and ratify and approve of any or all proceedings taken or had thereat.
- e) The Board of Directors shall consult with the Membership and prepare an annual Strategic Initiative Plan describing the top four objectives of the EODSA for the coming year.
- f) At each Annual General Meeting the Board shall report to the Membership the results and activities against the objectives of the Strategic Initiative Plan as approved at the previous Annual General Meeting, and shall present the Strategic Initiative Plan for the coming year for ratification by the Membership.

6 Special General Meetings

- a) A Special General Meeting (SGM) shall be convened by the President at the request of a majority of the Board of Directors or at the request of one third (1/3) of the Clubs in active Membership.
- b) A Special General Meeting shall be called within thirty (30) days following a decision of the Board of Directors or receipt of a request from one third (1/3) of Clubs in active Membership.
- c) All Members shall receive fourteen (14) days notice of the date, time and location of any Special General Meetings.



- d) Only the business for which a Special General Meeting has been called will be dealt with, except with the unanimous consent of those present.

ARTICLE 12 AMENDMENTS TO THE BY-LAWS

- a) Active Members and Members of the Board of Directors may propose amendments to the By-Laws which may be amended only at an Annual General Meeting, or a Special General Meeting called for that purpose, provided that the proposed amendments have been delivered to the Secretary, or his/her designate, at least thirty (30) days prior to the date fixed for the commencement of said meeting. The Secretary, or his/her designate, shall forward a copy of the proposed amendments to the Members at least fourteen (14) days prior to said meeting.
- b) Adoption of any proposed By-Law amendment shall require a two-thirds (2/3) majority of the votes eligible to be cast by the Members present.
- c) A copy of every amendment approved at a General or Special Meeting shall be forwarded by the Secretary, or his/her designate, to the Members within twenty-one (21) calendar days of the meeting.

ARTICLE 13 AUDITORS

- a) A Chartered Public Accountant shall audit the accounts of the Association annually.
- b) A copy of the Audited Financial Statement, together with a copy of the Auditor's Report, shall be forwarded to all Member Clubs and to Members of the Board of Directors of the Association at least fourteen (14) days before the date of the Annual General Meeting.
- c) The Auditor for the following AGM shall be appointed at the current AGM provided that the Board of Directors may fill any casual vacancy in the Auditor position.
- d) For the purpose of the Association, the fiscal year shall be from October 1 to September 30 following, inclusive.

ARTICLE 14 DISPUTE RESOLUTION

The Association shall adhere to the Dispute Resolution Process as published and approved by the OSA from time to time.

Any Member of the Association may initiate the Dispute Resolution Process by communicating in writing to the OSA, with a copy to the Association, the nature and facts of the dispute. The OSA, at its discretion, may proceed with the Dispute Resolution Process by assigning one or more neutral persons to the dispute.

The Dispute Resolution Process shall not be used for game discipline, which follows the normal Discipline and Appeals Process.

The Association shall make available to any Member the Dispute Resolution Process when requested.

ARTICLE 15 HARASSMENT

The Association shall adhere to the harassment Policy as published and approved by the OSA from time to time.

The Harassment Policy shall apply to all Employees, Directors, Officers, Volunteers, Coaches, Game Officials, Administrators, Players, Members and Registrants of the Association.

Harassment is defined as any comment, conduct or gesture directed toward an individual or group of individuals that is insulting, intimidating, humiliating, malicious, degrading or offensive. It includes, but is not limited to, sexual harassment.



The Association shall make available to any Member the Harassment Policy when requested.

ARTICLE 16

DISSOLUTION

It is specifically provided that in the event of dissolution or winding up of the Association all its remaining assets after payment of its liabilities shall be distributed to one or more charitable organizations in Canada.



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Rules and Regulations

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RULE 1

MEMBERSHIP

1 General

- a) Application for Membership renewal within the Association will be made annually on or before August 31st of the previous year, on a form to be provided by the Association on or before June 30th of the previous year. The completed application form must be submitted in accordance with OSA Published Rules and EODSA Rules and Regulations.
- b) Acceptance of Membership renewals and new Membership Applications after the August 31st deadline shall be subject to the approval of the Board of Directors.
- c) Where warranted the Board of Directors will require the Discipline Committee to review the performance of any Club and/or any of its Teams before authorizing its acceptance for the following year.
- d) New Members that are accepted into Membership with the Association will be automatically placed on a one (1) year probationary period.
- e) By virtue of its Membership, Member Clubs agree to register all of its affiliated Players, Teams, and Leagues with the Association.

2 New Membership

Applications from new organizations wishing to be considered for Membership in the EODSA must be received on or before August 31st of the previous year. The completed application form must be submitted in accordance with OSA Published Rules and EODSA Rules and Regulations.

Subject to Section III: Club: Registration, new Members may be admitted based on compliance with the following:

- a) Availability of Players
- b) Headquarters of applicant being in the District.
- c) Following an examination to ensure no possible harm is caused to an existing Member.
- d) Submission of a proper Constitution governing the applicant's operation.
- e) Responsible Officers being elected.
- f) Past record, if available, being satisfactory.

RULE 2

REGISTRATION

1 League Registration

Shall be in accordance with OSA Published Rules. In addition;

As a condition of Membership, all Leagues (including District Leagues, Multi-jurisdictional Leagues and Club Leagues) will provide, to the Association, a copy of the:

- Terms of League Operations (TOLO), on or before August 31st of the previous year, on a form to be provided by the Association no later than June 30th of the previous year.
- League Discipline Summary within sixty (60) days of the conclusion of the League's season.

If a Club does not register its Players by the deadline the Club League is shut down until all registrations are completed.



2 Club Registration

Shall be in accordance with OSA Published Rules. In addition;

a) General

- a) Each Club shall register no fewer than four (4) Teams.
- b) The Association may approve or require the amalgamation of adjacent Clubs into zone representative entities as deemed necessary.
- c) Those Clubs that were in operation with less than four Teams in the season prior to the constitutional amendment approved in November 2000 are “grand-fathered” and they may continue to be EODSA Members provided that they meet all other Membership requirements, and providing that they maintain continuous Membership.

b) Youth Clubs

Any Clubs wishing to operate an Outdoor Youth Program is subject to the following:

- a) Shall register no fewer than four (4) Youth Teams.
- b) Shall identify its proposed area of operation. New Member Clubs must have their proposed area of operation approved by the Board.
- c) Shall assume responsibility for all Youth Soccer Development within its approved area of operation.
- d) Shall operate a Youth Development Program consisting of a Club (House) League or operate and/or participate within a Multi-jurisdictional Club (House) League.
- e) Shall register a greater or equal number of Outdoor Recreational Teams than Outdoor Competitive Teams.
- f) As a condition of Membership shall submit a Volunteer Screening Report on or before August 31st of the previous year, on a form to be provided by the Association no later than June 30th of the previous year.

3 Player Registration

Shall be in accordance with the OSA Published Rules.

RULE 3

PLAYER, TEAM OFFICIAL & ADMINISTRATOR REGISTRATION

Shall be in accordance with OSA Published Rules. In addition;

- a) It is mandatory for all Members of the Association to use the OSA registration database to register its Administrators, Coaches and Players.
- b) All Outdoor Club League Players must be registered by May 31st or prior to the first game of the season and assigned to a Team by June 30th. If a Club does not register its Players by the deadline the Club League is shut down until all registrations are complete.
- c) The Association will not accept any requests to change the information entered by the Club in the OSA's computerized database after May 31st for the Indoor season and after September 30th for the Outdoor season.

RULE 4

TRANSFER OF PLAYERS

Shall be in accordance with OSA Published Rules. In addition;



- a) Any Player transferring to a Team within the Club he/she is currently registered with shall complete the OSA Player Transfer Form and submit the appropriate fee.
- b) The fee payable for transfers shall be determined annually by the Board of Directors. The fee together with a copy of the transfer form shall be sent to the OSA by the Association within seven (7) days of such a transfer.

RULE 5 MOVEMENT OF PLAYERS (PLAYING UP)

Shall be in accordance with the OSA Published Rules. In addition;

- a) Players shall be subject to any additional restrictions set out in the competition (League, Tournament, Cup Competition, etc.) in which they are competing.

RULE 6 DISCIPLINE

All discipline matters shall be conducted in accordance with the OSA Discipline Policies and Procedures. A Member whose Membership has been suspended loses all rights of Membership until the suspension has been completed.

- a) Players and Club or Team Officials reported for misconduct shall be dealt with by the Association's Disciplinary Committee, except as stipulated by the OSA.
- b) The Association has the right to take corrective action in dealing with the conduct of its Members. Corrective action is defined as, but not limited to, penalties prescribed by a higher body where applicable or where not defined shall cover suspension, fine, ejection from the Association, posting of bonds, deduction of points, re-assignment within the categories/divisions of play, or any combination. Posting of bonds or other sureties shall not exceed \$6,000.00.

RULE 7 PROTESTS

Protests on games shall be made according to the rules of the competition in which the game was played.

RULE 8 APPEALS

Shall be in accordance with the OSA Published Rules. In addition;

- a) Any Member or Registrant of the Association, directly affected by a decision of the Association may appeal such decision. The denial or termination of Membership in the Association may be appealed by a non-Member.
- b) A decision of the Association may be appealed to the OSA.
- c) An individual shall not appeal a decision made by the Board of Directors regarding the appointment; on appointment, re-appointment or revocation of an appointment, of an individual to any Coach or Administrator position within the Association's operations, except where the selection, appointment and revocation process outlined in the Association's Published Rules have not been followed.

RULE 9 REFEREES

- a) Shall be registered in accordance with the OSA Published Rules.
- b) Shall comply with the Published Rules established by the Ontario Soccer Association.
- c) The Association shall appoint or cause to be appointed Referees to all games played under the Association's jurisdiction.
- d) Shall be paid in accordance with the Association's Standardized Game Officials Match Fees.



e) Shall be assigned in accordance with the Association's Referee Game Appointment Policy.

RULE 10 COACHES

Shall comply with the Published Rules established by the Ontario Soccer Association.

RULE 11 COMPETITIONS

1 Cup Competitions

- a) The Association may establish policies and procedures governing the hosting of Cup Competitions within its jurisdiction.
- b) Any Member of the Association wishing to host a Cup Competition shall apply annually, in writing, for the approval to host said competition. A copy of the competitions rules must accompany the application.
- c) The Association reserves the right to deny the application of a Member that does not fulfill the requirements established in the Policies and Procedures.

2 Tournaments

Tournaments are to be conducted in accordance with the Ontario Soccer Association Policies and Procedures and the Tournament Policy of the Association.

3 Exhibition Games

Shall be in accordance with the OSA Published Rules. In addition;

- a) Any Club or League desiring to arrange an exhibition game involving a Team from another Association must apply to do so on a form supplied by the Association and according to the requirements of the OSA, sending a copy of the request to the other Association.
- b) Blanket approval may be granted by the Association to permit all Teams under its jurisdiction to play exhibition games against other Teams from within the jurisdiction of the Association.

RULE 12 FEES FOR SERVICES

The Association may, at its discretion, levy fees for the provision of services to its Members.

RULE 13 DELEGATION OF RESPONSIBILITIES

Where not specifically forbidden to do so by the regulations of a higher authority, the Association may, at its discretion, delegate the operational responsibility for any function within its jurisdiction.

The Board of Directors of the Association may delegate to any of its Committees the authority to make binding decisions on its behalf unless forbidden to do so by any higher authority.

RULE 14 AMENDMENTS TO THE RULES AND REGULATIONS

- a) Clubs in Membership and Members of the Board of Directors may propose changes to the Rules and Regulations, which may only be amended at an Annual General Meeting or a Special Meeting, called for that purpose.

The requirements of Article 21 (a), as it pertains to notice, must be adhered to.



- b) Adoption of any proposed amendment to the Rules and Regulations shall require only a simple majority of the votes eligible to be cast by the Members present.
- c) A copy of every amendment approved at a General or Special Meeting shall be forwarded by the Secretary, or his/her designate, to the Members within twenty-one (21) calendar days of the meeting.

RULE 15

GENERAL RULES

- a) The Association's competitions shall take precedence over all other competitions in the Province, except those arranged by the OSA or by the Canadian Soccer Association.
- b) In all games played under the jurisdiction of the Association all competitively registered Players shall wear numbered shirts. No two Players on a Team shall wear the same number. No Player may change his number during the game without the permission of the Referee.
- c) All Clubs under the jurisdiction of the Association shall place their Players at the service of the Association.
- d) Any Clubs having two or more Players selected for an Association Representative Team, a Provincial Team or a National Team may have any affected games within the Association's jurisdiction postponed.
- e) The Association shall issue identification cards to its Officers, Directors, Life Members and other persons acting on its behalf, and holders of such cards shall be admitted to the grounds of all affiliated Clubs or sanctioned competitions upon its presentation.
- f) The Board may declare up to two (2) closed dates per calendar year in the Association's Region. On those dates no soccer other than the game(s) for which the closed dates have been called shall be played in the Association Region. A minimum of three (3) weeks notice shall be given of such closed dates.
- g) Any Club wishing to enter a Team in a League outside its normal jurisdiction shall apply in accordance with OSA Published Rules. In addition, any applicant Club and/or Team must be a Member in good standing of the Association.
- h) Should a deadline fall on a weekend or Statutory Holiday, the deadline will be extended until 15:00 on the next standard business day.
- i) Whenever a postmark is a qualifying requirement it shall be construed to mean a postmark affixed by Canada Post. Metered postmarks shall not be accepted.